

FACULTY INFORMATION SYSTEM USER ACCESS FORM

This form is to request access to FIS. Please complete and email form to RBHS Faculty Affairs, rbhsfacultyaffairs@ca.rutgers.edu.

All fields are required NAME/DATE:	<u>For FIS Use only</u>
EMPLOYEE ID:	Read-only Access
NETID:	Full Access
SCHOOL/DEPT:	Administrative Access
CAMPUS/BUILDING/ROOM:	Programmer Access
E-MAIL/PHONE:	
POSITION:	
Provide duties in position that requires FIS access:	<u>FIS Notes</u>
Please provide the reason for FIS access: If this is a temporary request, please state the timeframe for access:	
Requested by:	Date
Dept Manager/Supervisor:	
Print Name/E-mail:	
Approved by: RBHS FA Director: Access Granted by: FIS Data Analyst:	Date

Revised: 5/14/2021