**Rutgers Biomedical and Health Sciences (RBHS)**

**Faculty Position Description Template**

**Anticipated Rank/Position:**

**Anticipated Track (or possible tracks):**

**Anticipated Tenure Status:**

**Administrative Appointment (if applicable):**

**Department/Division:**

**School/Unit:**

**Campus/Location:**

**Reports to:**

**RBHS Overview:**

New Jersey’s premier academic health center, Rutgers Biomedical and Health Sciences (RBHS) takes an integrated approach to educating students, providing clinical care, and conducting research, all with the goal of improving human health. Aligned with Rutgers University–New Brunswick and collaborating university wide, RBHS includes eight schools, a behavioral health network, and five centers and institutes that focus on cancer treatment and research, neuroscience, advanced biotechnology and medicine, environmental and occupational health, and health care policy and aging research.

Our elite and renowned faculty are teachers, health researchers and providers, and scientists with unparalleled experience who advance medical innovation and provide patient care informed by the latest research findings. We offer an outstanding education and training in medicine, dentistry, pharmacy, public health, nursing, biomedical research, and the full spectrum of allied health careers. An important mission of RBHS is to promote the careers of faculty, staff, and learners.

Through this community of healers, scientists, and scholars, Rutgers is equipped as never before to transform lives.

**School Overview:**

Insert school description here

**Position Summary:**

The position summary should include the functions that will be filled by the new faculty member including the duties to be performed

**Essential Duties and Responsibilities:**

* This section must also include any applicable [Mandatory Corporate Compliance Responsibilities Statements.](https://uhr.rutgers.edu/docs/mandatory-corporate-compliance-responsibilities)

**Minimum Education/Specialty, License/Certification:**

**Minimum Qualifications and Experience:**

* This section must include the minimum qualifications and experience required for the position

**Preferred Qualifications:**

* Insert preferred qualifications here

**Additional Qualifications:**

* Insert any additional qualifications that may be welcome or desirable

**Physical Demands and Work Environment**

Provide details for Physical Demands and Work Environment that are job related and consistent with business necessity. Documenting Physical Demands and Work Environment Conditions in a job description ensures ADA compliance. Use the [ADA Physical Checklist](https://uhr.rutgers.edu/forms/ada-physical-demands-documentation-check-list) and the [ADA Work Environment Documentation Check List](https://uhr.rutgers.edu/forms/ada-work-environment-documentation-check-list) as guides.

**Non-discrimination Statement:**

It is university policy to provide equal employment opportunity to all its employees and applicants for employment regardless of their race, creed, color, national origin, age, ancestry, nationality, marital or domestic partnership or civil union status, sex, pregnancy, gender identity or expression, disability status, liability for military service, protected veteran status, affectional or sexual orientation, atypical cellular or blood trait, genetic information (including the refusal to submit to genetic testing), or any other category protected by law. As an institution, we value diversity of background and opinion, and prohibit discrimination or harassment on the basis of any legally protected class in the areas of hiring, recruitment, promotion, transfer, demotion, training, compensation, pay, fringe benefits, layoff, termination or any other terms and conditions of employment. For additional information please see the Non-Discrimination Statement at the following web address: <http://uhr.rutgers.edu/non-discrimination-statement>