

RBHS Digital and Microcredential Badging Proposal Form

Purpose: The purpose of this process is to provide centralized support to schools and departments across RBHS that are developing digital badges or microcredentials. The RBHS Badging Review Committee reviews these forms to ensure consistency in meeting RBHS badge guidelines and to provide assistance in the development process.

Approval Process: Please answer the following questions and submit this form along with any supplemental materials. Your proposal will be reviewed by the RBHS Badging Review Committee and either approved, denied, or conditionally approved pending receipt of additional information. Every effort will be made to provide constructive feedback within 3-4 weeks. After approval, this committee will assist you in designing and authenticating the badge.

If you have any questions when completing this form, please contact RBHS Badging Coordinator, Barbara DeMarco, PhD at barbara.gladson.demarco@shp.rutgers.edu

For more information regarding digital badges at RBHS, please visit: <https://facultyaffairs.rbhs.rutgers.edu/administrative-resources/digital-badges/>. You can also find more information about Microcredentialing and Digital Badging at Rutgers here: <https://academicaffairs.rutgers.edu/microcredentialing-and-digital-badging>.

I. General Information

Title of Badge:

Date:

Sponsoring Programs/Departments/Schools:

Contact Information (Content Expert or Support Person):

Name & Title of Contact Person:

Email:

Tel. #:

Type of Badge

Academic

Professional

Stand-Alone

Student Life

Permanently Awarded:

Yes

No

If No, Options for Renewal:

Delivery:

In-Person Delivery

Hybrid

Online

Type of Recognition:

Competency Based

Participation Based

Credit:

For Credit

No-credit

Costs:

Fee (amount)

No-fee

Level of Mastery:

Novice

Intermediate

Advanced

Target Audience:

Undergraduate

Graduate

Professionals

Other:

Time to Completion:

Hours

Days

Weeks

Semester

Anticipated Start Date:

II. Badge Description

Title To Appear on the Badge:

Brief Description of the Badge:

Rationale for Offering the Badge:

List Measurable Learning Outcomes with Corresponding Assessment:

Learning Outcome	Direct/Indirect Measures	Threshold for Success

Learner artifacts (supporting documents, videos, presentations, proposals etc.) may be uploaded as part of the student’s portfolio. If applicable, what artifacts might be uploaded for this proposed badge?

Pre-requisites? If yes what is the admission criteria

Yes

No

What support will be available to learners to help them succeed in earning the badge?

Will this badge be part of a series and stackable to form a micro-credential? If yes, please describe the micro-credential:

Is this badge part of a course or existing degree requirement? Please elaborate on how it will enhance a current degree:

Does this badge satisfy any accreditation or professional licensure requirements?

How will success of the badge be measured? Are there plans for periodic assessments of the badge? Sponsors will be required to prepare an assessment report every three years.

III. Resources

Will content development be funded internally by the school or sponsoring entity.

Yes

No

IV. Approvals

Appropriate signatures must be obtained from school or sponsoring unit. Each school/unit will define its internal process for approvals. For academic badges, it is recommended this follow a similar path as a curricular programs but it is left to the discretion of the Dean.

For academic badge: Signature of Academic Dean from each sponsoring school

Non-academic badges: Student Affairs Dean or Department Chair

Name: _____

Email: _____

Signature: _____

Date: _____

Name: _____

Email: _____

Signature: _____

Date: _____

Name: _____

Email: _____

Signature: _____

Date: _____

After completing the form and obtaining the appropriate signatures above, please email the form to Dr. Barbara Gladson, RBHS Badging Coordinator for review.

Name: Barbara Gladson DeMarco, PhD

Email: Barbara.gladson.demarco@rutgers.edu

Signature: _____

Date: _____

Please allow 3-4 weeks for the RBHS Badging Review Committee to review this form after it has been submitted. Once it has been reviewed, an email notification will be sent to the person whose Contact Information was entered.