Non-Tenure Track –Clinical Scholar Template 5-24-16

Dear Dr. \_\_\_\_\_\_\_\_\_,

I am writing to confirm your assignment to the Clinical Track as a Clinical Scholar in the [*Insert /Department/Unit/School*] effective July 1, 2016. This is a non-tenure track title.

 The guidelines for appointment and promotion within the clinical track are outlined in the Rutgers Biomedical and Health Sciences Policies and Guidelines Governing Appointments, Promotions, and Professional Activities of the Faculty located at the following website: [http://academiclaborrelations.rutgers.edu/sites/academiclaborrelations/files/A&P%20Guidelines\_RBHS.pdf](http://academiclaborrelations.rutgers.edu/sites/academiclaborrelations/files/A%26P%20Guidelines_RBHS.pdf). The responsibilities of a faculty member on the clinical track can be found in the Guidelines.

Appointment and promotion as a Clinical Scholar are based primarily on excellence in health care practice (when applicable), as well as collaborative research and administrative contributions. Scholarly activities are a requirement for appointment or promotion of Clinical faculty and will be considered towards appointment and promotion. Excellence in teaching is also expected.

 Rutgers Biomedical and Health Sciences is committed to your career development. Accordingly, faculty being reappointed effective July 1, 2016 will receive a reappointment letter outlining their responsibilities and the responsibilities and commitment of the institution. Those faculty who are in mid-contract will receive a letter outlining the track descriptions, their responsibilities and the responsibilities and commitment of the institution following their annual evaluation.

We look forward to continuing to work with you.

Sincerely,

Dean [*Insert Name*]

Department Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date

I acknowledge this assignment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date

C: AAUP-BHSNJ