Non-Tenure Track – Research Track Template 5-24-16

Dear Dr. \_\_\_\_\_\_\_\_\_,

I am writing to confirm your assignment to the Research Track in the [*Insert /Department/Unit/School*] effective July 1, 2016. This is a non-tenure track title.

The guidelines for appointment and promotion within the research track are outlined in the Rutgers Biomedical and Health Sciences Policies and Guidelines Governing Appointments, Promotions, and Professional Activities of the Faculty located at the following website: <http://academiclaborrelations.rutgers.edu/sites/academiclaborrelations/files/A&P%20Guidelines_RBHS.pdf>. The responsibilities of a faculty member on the Research Track can be found in the Guidelines.

Appointment and promotion to the Research Track are based primarily on collaborative contributions to laboratory, translational, clinical, or health care research, or any other research relevant to the health sciences, and teaching related to the conduct of research.

Rutgers Biomedical and Health Sciences is committed to your career development. Accordingly, faculty being reappointed effective July 1, 2016 will receive a reappointment letter outlining their responsibilities and the responsibilities and commitment of the institution. Those faculty who are in mid-contract will receive a letter outlining their responsibilities and the responsibilities and commitment of the institution following their annual evaluation.

We look forward to continuing to work with you.

Sincerely,

Dean [*Insert Name*]

Department Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

I acknowledge this assignment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

C: AAUP-BHSNJ