



**RBHS Request to Exclude the Academic Year 2020-2021 from the Probationary Period for Tenure-Track Faculty, RBHS Instructors and RBHS Lecturers related to COVID-19**

*Please complete the following fields and sign (electronic signatures are acceptable). Once signed, please submit to your Department Chair for signature.*

First Name	Middle Name	Last Name
School		Department
Title		Date of Hire
<i>To be completed by RHBS Faculty Affairs</i>		
New Term End Date		New Tenure/Promotion Deadline Date

I request a one year extension to my probationary period due to the COVID-19 crisis.

I understand I have the option of excluding teaching evaluations from the Fall 2020 and/or Spring 2021 semester from my reappointment and/or tenure packet, unless I choose to include them.

I understand I have the right to address the impact of the COVID-19 crisis on productivity during academic year 2020-2021 in any personal statement included with my packet.

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Date

**Once the Department Chair has signed, this should be forwarded to the school/unit Office of Faculty Affairs for upload in Perceptive Content where it will be signed by the Dean and forwarded to the RBHS Office of Faculty Affairs.**